

Skiff Lake Cottage Owners Association Inc. (SLCOA)

Re: Proposed revision of our Constitution and Bylaws. This is to be voted on at the August 2021 AGM.

Date: 11 July 2021

To: Members of the SLCOA Inc.

From: The Board of Trustees (via Sandy Briggs, Chair of the current Constitution & Bylaws Committee)

As announced at the recent SLCOA Inc. General Meeting on July 10, 2021, your Board of Trustees has decided that since the most recent update of our Constitution and Bylaws was in 2014 it is now time to look in detail at the document and propose appropriate revisions.

The proposed revisions are designed to accomplish several things:

- Ensure compliance with government laws for not-for-profit organizations
- Clarify and update the way our Association conducts its business – governance structure.
- Incorporate reference to newer procedures such as the various modes of electronic communication and participation, including financial e-transfers.
- Include standard modern business considerations of such things as liability, conflict of interest, as well as Equity, Diversity & Inclusion.

I draw your attention to the sections of the proposal that deal with voting. The proposal is different from current practice, but it is offered as a way to expand the sense of inclusion in the SLCOA community and perhaps increase both attendance at the General Meetings and increase the number of folk in the greater Skiff Lake community who join and participate in the Association. It likely has the add-on effect of simplifying the voting procedure. Further proposed changes concerning voting include the allowing of proxy voting (only for the Officers) and the change to not allowing nominations from the floor, which has the advantages described in the Rationale document. See Sections 4.7 to 4.9.

It may be that members wish to propose amendments to the proposal. There is no mechanism for handling these in advance – *i.e.* before the AGM. However you are of course welcome to correspond with the Board of Trustees and/or with me (briggsag@uvic.ca) with comments and/or questions.

I perceive the procedure to be as follows:

At the AGM the Board will present the proposed revision document (as now circulated) to the meeting. Those in attendance will be asked if there are proposed amendments. Any proposed amendments could be submitted in writing in advance or at the AGM with this type of format.

THE NAME OF THE MAKER OF THE MOTION for an amendment _____

I move to amend Section _____, Subsection _____, By:

A. Striking out _____ and inserting _____.

B. Inserting _____.

C. Striking out _____.

D. Adding at the end _____.

Such moved amendments would require a Secunder. If there is no Second, the motion dies. If there is a Second then it gets voted on as an amendment. Note that a 2/3 majority is required. Then the whole proposed revised Constitution & Bylaws would be voted on “as amended”

Yours sincerely, Sandy Briggs, Chair of the Amendments Committee, on behalf of the Board of Trustees